

1.	Name of service	Recognising the Institutions Accredited not in a Member State and the Certificates Issued by those Institutions in the Republic of Lithuania
2.	Recipients of service	Institution accredited not in a member state willing to start their activity in the Republic of Lithuania
3.	Type of service: electronic/ non-electronic	non-electronic
3.1.	Link to electronic service	-
3.2.	Link to online application form (<i>when electronic service unavailable</i>)	http://lpt.lrv.lt/lt/paslaugos/prasymai
4.	Timeframe of service	<p>The decision to recognize or refuse recognition of institutions and the certificates issued by them shall be taken within 20 working days of receipt of the application.</p> <p>The applicant shall be notified in writing of the decision to recognize or refuse recognition of institutions and the certificates issued by them within 3 working days of the date of the decision.</p>
5.	Fees of service	The service is provided free of charge.
6.	Cross-border payment measures and procedure	-
7.	Description of process for obtaining a service	Recognition of institutions accredited in a non-member state (hereinafter -institutions) and certificates issued by those institutions for gaming devices and / or remote gaming devices is a procedure whereby the Gambling Control Authority under the Ministry of Finance of the Republic of Lithuania (hereinafter – Control Authority), shall determine whether the institution conducting the testing of gaming devices and / or remote gaming devices and the certificates issued by this institution for the gaming devices and / or remote gaming devices comply with the requirements established by the Gaming Law of the Republic of Lithuania and of the Control Authority.
8.	List of documents to be submitted to obtain a permit	<ol style="list-style-type: none"> 1. Application for recognition of the institution and the certificates issued by it in the established form specifying its details. 2. List of countries in which this institution is recognized and performs tests on gambling devices. 3. Confirmation that the institution is independent (third party), specifying its owners.

		<p>4. Accreditation documents together with lists of accredited areas.</p> <p>5. Example of test report.</p> <p>6. Example or certificate of gaming device and / or remote gaming device, specifying the issuing institution's details, date of issue, certificate number, manufacturer of the gaming device and / or remote gaming device, manufacturer's license (certificate) number and date of issue, the name, series and number of the gaming device type (model), the date of manufacture, the legislation that the gaming machine and / or the remote gaming machine meets, also any additional information or data required by the institution.</p> <p>7. Description of the tests performed during the testing of the gaming device and / or remote gaming device when assessing whether the gaming device and / or remote gaming device complies with the requirements established by the Gaming Law and the Control Authority.</p> <p>8. A list of the representatives of the body authorized to sign certificates, test reports and supporting documents, submitted to the Control Authority, specifying the names, surnames, positions of the persons concerned and the specimen signatures.</p> <p>9. Examples of seals having unique numbers intended to seal gaming devices.</p> <p>10. List of the representatives of the institution and persons (if any) representing the institution in Lithuania, including the names, surnames and contact details of such persons.</p>
9.	Contact details of the authority providing a service (position of responsible employee, name and surname, e-mail, phone no.)	<p>Gaming Control Authority under the Ministry of Finance of the Republic of Lithuania Gaming Devices Type Approval and Register Division</p> <p>Phone No: +370 5233 6246, +370 5233 6247, Email: info@lpt.lt Other contact details: http://lpt.lrv.lt/</p>
10.	Information concerning available remedies	<p>In accordance with the procedure established by the Law on Administrative Proceedings of the Republic of Lithuania, the decision can be appealed to the Supreme Administrative Disputes Commission or the Vilnius Regional Administrative Court within one month from the receipt of the decision.</p>

11.	Contact details of organisations from which providers or recipients can obtain practical assistance	-
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