

1.	Name of service	Supplementing a Permit to Organize Remote Gaming
2.	Recipients of service	Legal person
3.	Type of service: electronic/ non-electronic	non-electronic
3.1.	Link to electronic service	-
3.2.	Link to online application form (<i>when electronic service unavailable</i>)	-
4.	Timeframe of service	Within 10 calendar days
5.	Fees of service	287 EUR
6.	Cross-border payment measures and procedure	Beneficiary of the state fee – State Tax Inspectorate under the Ministry of Finance of the Republic of Lithuania. The fee shall be paid to the budget revenues collection account
7.	Description of process for obtaining a service	The submitted application and documents are registered in the document management system. A specialist responsible for the examination of the application shall be appointed. Preparation of conclusion and decision to supplement permit. Signing the decision. Serving the copy to the entity.
8.	List of documents to be submitted to obtain a permit	A company, wishing to supplement a permit to organize remote gaming, shall submit: 1. Application; 2. Remote gaming regulation supplements or amendments draft (2 copies) and its comparative version (1 copy) in print and electronic format (stored in computer media in doc, docx formats). Mentioned documents shall be provided if the gaming rules of remote games to be operated are not described in the remote gaming regulation of appropriate type, approved by the Control Authority; 3. Description of the remote gaming device (s) that will be used to for remote gaming (manufacturer of

		<p>each remote gaming device, IP address, type (s) and names of remote games installed on the remote gambling device);</p> <p>4. Copies of the certificate (s) issued by the accredited institution (laboratory) certifying that the intended remote gaming device (s) comply with the requirements of the Gaming Law of the Republic of Lithuania and the Control Authority;</p> <p>5. Information on location of the server (s) used to host the remote gaming and on the remote gambling device (s) and the equipment with exact address (state, city, street, house number);</p> <p>6. Information on remote gaming device (s), enabling the Control Authority to remotely access the company's gambling devices and equipment and information stored therein as established in the procedure for providing information stored therein.</p>
9.	Contact details of the authority providing a service (position of responsible employee, name and surname, e-mail, phone no.)	<p>1. Chief Specialist, acting temporarily as Head of Division, Karolina Mlečkaitė Phone No +370 5 233 6246, e-mail karolina.mleckaite@lpt.lt;</p> <p>2. Chief Specialist Vitalija Liaukevičienė Phone No +370 5 233 6246, e-mail vitalija.liaukeviciene@lpt.lt;</p> <p>3. Chief Specialist Martynas Vosylius Phone No +370 5 233 6246, e-mail martynas.vosylius@lpt.lt</p>
10.	Information concerning available remedies	In accordance with the procedure established by the Law on Administrative Proceedings of the Republic of Lithuania, the decision can be appealed to the Supreme Administrative Disputes Commission or the Vilnius Regional Administrative Court within one month from the receipt of the decision.
11.	Contact details of organisations from which providers or recipients can obtain practical assistance	-